

# APIIT Law School

## FEES AND ENROLMENT GUIDE

### Full-Time Study Programme – 2009

#### DOCUMENTATION

Applicants who have the requisite qualifications for enrolment may register by submitting the following documents together with the Registration Fee. (Photocopies of certificates and NIC/Passport should be submitted along with originals; the originals will be returned.)

- Duly completed Student Registration Form
- Educational and Professional Certificates
- National Identity Card or Passport
- Three passport-size photographs (Please write name and NIC/Passport No. on reverse)

#### FEES

Registration Fee (non-refundable) : Rs. 25,000.00 (one-time payment)  
Library Deposit (refundable) : Rs. 15,000.00

Course fees for the degree programme may be paid up front or in instalments. The course fee includes tuition fee, cost of course materials and assessment and examination fees, but excludes fees payable for any re-sit, external or additional examinations and repeat modules. Students may choose one of the following three payment options at each level:

Annual Course Fee	Option 1	Option 2	Option 3
	Full payment Rs	Semester payment Rs	Monthly Payment Rs
	450,000/-	240,000/- x 2	42,000/- x 12

Examination Appeal Fee : Rs. 3,500 per module  
Exam Re-sit Fee : Rs. 5,000 per module  
In-course Re-sit Fee : Rs. 5,000 per module

Payments may be made by cheque in favour of "APIIT Lanka (Pvt) Ltd" or deposited in our bank account (A/C No. 012-000741-001) at HSBC, Union Place, Colombo 2.

Monthly instalments should be paid on or before the 5<sup>th</sup> of every month. A late payment fee of Rs.100 per day is applicable thereafter.

Instalment schemes are designed for convenience of payment and do not have a direct relevance to course schedule.

Fees are subject to change annually with effect from 1<sup>st</sup> September; however, for existing students, revision of fees would be effective only on completion of their respective level of study.

#### REFUNDS

Students planning to withdraw from academic programmes should notify their intentions in writing to the Head, Academic Administration. Refunds of excess payments will be calculated from the end of the month in which actual withdrawal takes place or from the end of the month in which notification is received, whichever is later. The refundable amount will be calculated on a pro rata basis.



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